



October 10, 2019
HxBIA Board Meeting

Date: June 19
Location: HiVE
Directors Present:
Chair:
Regrets:
Absent:
Minutes:

1) Call to Order: 12:40

2) Additions to the Agenda No additions

3) Adoption of Agenda It was moved by ___ to approve the agenda. **Carried Steve**

4) Executive Director Search

Brennan has resigned as ED effective October 4th, 2019. Flexibility exists for ED to continue until Oct. 8th and will be available to offer support remotely through October.

4.1 Review Job Description

4.2 Salary

4.3 Hiring Committee

Responsibilities:

- Review and rating of application
- Conduct interviews
- Follow up with references
- Make a final recommendation to BOD
- Negotiate with candidate

Volunteers: Gordon, Bryan,

Motion 1: To set the hiring salary range as \$55,000-\$60,000, with a maximum total range of \$55,000-\$65,000

Moved by: Deanna 2nd Steve
Carried

Motion 2: That the HxBIA board strike an Executive Director Hiring Committee to oversee the hiring process and make a hiring recommendation to the Board of Directors

Moved by: Bryan Steve

Carried.

5) Adjournment

1:02

New Action Items:

| Action: | Assigned To: | Due Date: |
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